

December 2018

# PRIVACY NOTICE FOR COORDINATION CASES

# 1. DESCRIPTION OF THE PROCESSING OPERATION

Within the framework of a coordination case, the OLAF provides assistance and contributes to investigations carried out by competent national authorities. The investigation unit does not conduct investigation activities however it may participate in the investigations conducted by the national authorities. OLAF's role includes facilitating contacts and encouraging the responsible authorities to work together.

OLAF may use the data for purposes of facilitating the gathering and exchange of information and ensuring operational synergy among the relevant national services and, where necessary, with other Commission services. The data held in coordination cases is not subject to automated decision making, including profiling.

### 2. LEGAL BASIS FOR THE PROCESSING

The legal basis for coordination cases is Article 1(2) of Regulation 883/2013 and any relevant sector-specific legislation. OLAF performs coordination activities in accordance with Article 5 paragraph 1 (a) of Regulation (EU) 2018/1725.

# 3. CATEGORIES OF PERSONAL DATA COLLECTED

During a coordination case, OLAF may receive identification data, professional data and case involvement data.

## 4. WHO HAS ACCESS TO YOUR INFORMATION AND TO WHOM IS IT DISCLOSED?

Responsible OLAF staff has access. In addition, if a coordination case is opened in accordance with the relevant legal provisions, your data may be transferred to designated persons in the EU institutions, bodies, offices and agencies, the relevant authorities in Member States and/or third countries and/or international organisations in order to ensure the appropriate conduct of the investigation. Eventual international transfer may be made, where necessary, to countries with adequate level of data protection, to partners implementing appropriate safeguards or may be based on derogation.

Personal data collected in the course of this processing operation may be transferred to the OLAF Supervisory Committee when necessary for its monitoring of the implementation of OLAF's investigative function.

# 5. How do we protect and safeguard your information?

In order to protect your personal data, a number of technical and organisational measures have been put in place. Technical measures include appropriate actions to address online

security, risk of data loss, alteration of data or unauthorised access, taking into consideration the risk presented by the processing and the nature of the data being processed. Concerning unauthorised access to equipment and data, the OLAF secure premises, protected by OLAF-specific physical security measures, host all hardware; network firewalls protect the logic perimeter of the OLAF IT infrastructure; and the main computer systems holding the data are security hardened.

Organisational measures include restricting access to the data to authorised persons with a legitimate need to know for the purposes of this processing operation.

#### 6. HOW LONG DO WE KEEP YOUR DATA?

Your personal data may be retained in OLAF's case files which are stored for a maximum of 15 years after the closure of the investigation.

### 7. WHAT ARE YOUR RIGHTS AND HOW YOU CAN EXERCISE THEM?

You have the right to request access to, rectification, erasure or restriction of processing of your personal data and you can object to their processing on grounds relating to your particular situation.

Any request to exercise one of those rights should be directed to the Controller (<u>OLAF-FMB-DATA-PROTECTION@ec.europa.eu</u>). Where you wish to exercise your rights in the context of one or several specific processing operations or files, please provide their description and reference(s) in your request.

Exceptions and restrictions based on Regulation (EU) 2018/1725 and relevant Commission Decisions may apply.

### 8. CONTACT DETAILS OF THE DATA PROTECTION OFFICER

You may contact the Data Protection Officer of OLAF (<u>OLAF-FMB-DPO@ec.europa.eu</u>) with regard to issues related to the processing of your personal data under Regulation (EU) 2018/1725.

# 9. RIGHT OF RECOURSE

You have the right to have recourse to the European Data Protection Supervisor (<a href="mailto:edps@edps.europa.eu">edps@edps.europa.eu</a>) if you consider that your rights under Regulation (EU) 2018/1725 have been infringed as a result of the processing of your personal data by OLAF.