

This notice in TED website: <http://ted.europa.eu/udl?uri=TED:NOTICE:98636-2013:TEXT:EN:HTML>

**B-Brussels: Digital forensics training
2013/S 060-098636**

Contract notice

Services

Directive 2004/18/EC

Section I: Contracting authority

I.1) Name, addresses and contact point(s)

European Commission, European Anti-Fraud Office (OLAF)
rue de la Loi 200

For the attention of: Johan Dedrie, Budget Officer

1049 Brussels

BELGIUM

Telephone: +32 22956318

E-mail: olaf-fmb-tenders@ec.europa.eu

Fax: +32 22988817

Internet address(es):

General address of the contracting authority: http://ec.europa.eu/anti_fraud/about-us/calls-for-tender/index_en.htm

Electronic access to information: http://ec.europa.eu/anti_fraud/about-us/calls-for-tender/index_en.htm

Further information can be obtained from: The above mentioned contact point(s)

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from: The above mentioned contact point(s)

Tenders or requests to participate must be sent to: The above mentioned contact point(s)

I.2) Type of the contracting authority

European institution/agency or international organisation

I.3) Main activity

General public services

Education

I.4) Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1) Description

II.1.1) Title attributed to the contract by the contracting authority:

Digital forensics training.

II.1.2) Type of contract and location of works, place of delivery or of performance

Services

Service category No 24: Education and vocational education services

Main site or location of works, place of delivery or of performance: Member States of the European Union.

NUTS code

II.1.3) Information about a public contract, a framework agreement or a dynamic purchasing system (DPS)

The notice involves the establishment of a framework agreement

II.1.4) Information on framework agreement

Framework agreement with a single operator

Duration of the framework agreement

Duration in years: 4

Estimated total value of purchases for the entire duration of the framework agreement

Estimated value excluding VAT: 5 000 000 EUR

II.1.5) Short description of the contract or purchase(s)

Designing, planning, organising and evaluating digital forensics training courses addressed to staff working for national and regional law enforcement administrations from EU Member States and third countries. A non-exhaustive list of the courses to be organised is given in the terms of reference.

Every year, 2 × 2-week training events consisting each of at least 6 different digital forensic courses will be organised. The number of courses will vary depending on the number of candidates applying for the courses. Training sessions will aim at preparing participants to get certifications accredited at international level and at creating an international network among digital forensics practitioners. Sessions will be held in English. Number of participants per training event may vary with an average of 120 participants per week.

II.1.6) Common procurement vocabulary (CPV)

80533100 - FA04

II.1.7) Information about Government Procurement Agreement (GPA)

The contract is covered by the Government Procurement Agreement (GPA): yes

II.1.8) Lots

This contract is divided into lots: no

II.1.9) Information about variants

Variants will be accepted: no

II.2) Quantity or scope of the contract

II.2.1) Total quantity or scope:

A framework contract for 1 year renewable 3 times by 1 year.

Estimated value excluding VAT:

Range: between 500 000 and 800 000 EUR

II.2.2) Information about options

Options: no

II.2.3) Information about renewals

This contract is subject to renewal: yes

Number of possible renewals: 3

II.3) Duration of the contract or time limit for completion

Duration in months: 12 (from the award of the contract)

Section III: Legal, economic, financial and technical information

III.1) Conditions relating to the contract

III.1.1) Deposits and guarantees required:

Refer to tender specifications and model framework contract published on the OLAF website mentioned in point I.1.

- III.1.2) **Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them:**
Refer to tender specifications and model framework contract published on the OLAF website mentioned in point I.1.
- III.1.3) **Legal form to be taken by the group of economic operators to whom the contract is to be awarded:**
Refer to tender specifications and model framework contract published on the OLAF website mentioned in point I.1.
- III.1.4) **Other particular conditions**
The performance of the contract is subject to particular conditions: no
- III.2) **Conditions for participation**
- III.2.1) **Personal situation of economic operators, including requirements relating to enrolment on professional or trade registers**
Information and formalities necessary for evaluating if the requirements are met: Refer to tender specifications and model framework contract published on the OLAF website mentioned in point I.1.
- III.2.2) **Economic and financial ability**
Information and formalities necessary for evaluating if the requirements are met: Refer to tender specifications and model framework contract published on the OLAF website mentioned in point I.1.
Minimum level(s) of standards possibly required: Refer to tender specifications and model framework contract published on the OLAF website mentioned in point I.1.
- III.2.3) **Technical capacity**
Information and formalities necessary for evaluating if the requirements are met:
Refer to tender specifications and model framework contract published on the OLAF website mentioned in point I.1.
Minimum level(s) of standards possibly required:
Refer to tender specifications and model framework contract published on the OLAF website mentioned in point I.1.
- III.2.4) **Information about reserved contracts**
- III.3) **Conditions specific to services contracts**
- III.3.1) **Information about a particular profession**
Execution of the service is reserved to a particular profession: no
- III.3.2) **Staff responsible for the execution of the service**
Legal persons should indicate the names and professional qualifications of the staff responsible for the execution of the service: yes

Section IV: Procedure

- IV.1) **Type of procedure**
- IV.1.1) **Type of procedure**
Open
- IV.1.2) **Limitations on the number of operators who will be invited to tender or to participate**
- IV.1.3) **Reduction of the number of operators during the negotiation or dialogue**
- IV.2) **Award criteria**
- IV.2.1) **Award criteria**

The most economically advantageous tender in terms of the criteria stated in the specifications, in the invitation to tender or to negotiate or in the descriptive document

IV.2.2) Information about electronic auction

An electronic auction will be used: no

IV.3) Administrative information

IV.3.1) File reference number attributed by the contracting authority:

OLAF D5 59 2013.

IV.3.2) Previous publication(s) concerning the same contract

Prior information notice

Notice number in the OJEU: [2012/S 247-405266](#) of 22.12.2012

IV.3.3) Conditions for obtaining specifications and additional documents or descriptive document

Time limit for receipt of requests for documents or for accessing documents: 30.4.2013 - 16:00

Payable documents: no

IV.3.4) Time limit for receipt of tenders or requests to participate

24.5.2013 - 16:00

IV.3.5) Date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6) Language(s) in which tenders or requests to participate may be drawn up

Any EU official language

IV.3.7) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 9 (from the date stated for receipt of tender)

IV.3.8) Conditions for opening of tenders

Date: 4.6.2013 - 10:00

Place:

rue Joseph II 30, 1000 Brussels, BELGIUM.

Persons authorised to be present at the opening of tenders: yes

Additional information about authorised persons and opening procedure: A request to attend the opening of tenders has to be sent to the contact point mentioned in point I.1 by 24.5.2013.

Section VI: Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: no

VI.2) Information about European Union funds

The contract is related to a project and/or programme financed by European Union funds: yes

Reference to project(s) and/or programme(s): Hercule II programme.

VI.3) Additional information

Interested parties are requested to strictly observe the conditions stated in the terms of reference published on the OLAF website when submitting their request to participate, namely:

— to send their application by post before the final date in IV.3.4,

— to enclose the documents and information required in the terms of reference published on the OLAF website.

Applicants are advised to use the standard set of documents, available from the following Internet address:

http://ec.europa.eu/anti_fraud/about-us/calls-for-tender/index_en.htm

The request for participation must be sent under double sealed cover. The inner envelope should be addressed to the department indicated in the annex 'How to submit an offer' and marked in English: 'Request to participate in tender OLAF D5 59 2013' and 'NOT to be opened by the mail service'.

VI.4) **Procedures for appeal**

VI.4.1) **Body responsible for appeal procedures**

General Court of the European Union
boulevard Konrad Adenauer
2925 Luxembourg
LUXEMBOURG

E-mail: ecj.registry@curia.europa.eu

Internet address: <http://www.curia.europa.eu>

Body responsible for mediation procedures

The European Ombudsman
avenue du Président Robert Schuman
67001 Strasbourg
FRANCE

E-mail: eo@ombudsman.eu

Telephone: +33 388172313

Internet address: <http://ombudsman.europa.eu>

VI.4.2) **Lodging of appeals**

Precise information on deadline(s) for lodging appeals: Within 2 months of the notification to the plaintiff, or, in absence thereof, of the day on which it came to the knowledge. A complaint to the European Ombudsman does not have as effect either to suspend this period or to open a new period for lodging appeals.

VI.4.3) **Service from which information about the lodging of appeals may be obtained**

European Commission, OLAF, Directorate D, General Affairs
rue Joseph II 30
1049 Brussels
BELGIUM

E-mail: olaf-courrier@ec.europa.eu

Telephone: +32 22994036

Internet address: http://ec.europa.eu/anti_fraud/index_en.html

VI.5) **Date of dispatch of this notice:**

14.3.2013