

January 2020

# PRIVACY NOTICE FOR OPERATIONAL ANALYSIS

#### 1. DESCRIPTION OF THE PROCESSING OPERATION

To further OLAF's operational analysis capacity and to support specific case requests, operations and investigations with a view to establish the accuracy and relevance of information received and processed for intelligence, financial, administrative, disciplinary and judicial use. This support may be provided throughout the various stages of OLAF's operational activities, over all sectors and is recorded within the OLAF Case Management System where applicable. OLAF's operational analysis role also includes supporting the intelligence, control, and enforcement activities in Member States, for OLAF partners and for Operational DGs.

The controller of the processing operation is the European Commission, European Anti-Fraud Office (OLAF), Unit C3 - Operational Analysis & Digital Forensics.

The processing of your data will not be used for an automated decision making, including profiling.

## 2. LEGAL BASIS FOR THE PROCESSING

The legal basis for this processing operation is Regulation (EU, EURATOM) 883/2013 concerning investigations conducted by OLAF (came into force on 01/10/2013 and replaced Regulation (EC) 1073/1999 and Regulation (EURATOM) 1074/1999), in accordance with Article 5 paragraph 1 point (a) of Regulation (EU) 2018/1725.

## 3. CATEGORIES OF PERSONAL DATA COLLECTED

In order to carry out this processing operation OLAF processes the following categories of personal data related to individuals: identification data, contact data, case involvement data, location data, professional data relating to past and present activity.

### 4. WHO HAS ACCESS TO YOUR INFORMATION AND TO WHOM IS IT DISCLOSED?

Only OLAF staff responsible for carrying out this processing operation has access to your personal data.

#### 5. HOW DO WE PROTECT AND SAFEGUARD YOUR INFORMATION?

In order to protect your personal data, a number of technical and organisational measures have been put in place. Technical measures include appropriate actions to address online security, risk of data loss, alteration of data or unauthorised access, taking into consideration the risk presented by the processing and the nature of the data being processed. Organisational measures include restricting access to the data to authorised persons with a legitimate need to know for the purposes of this processing operation.

#### 6. HOW LONG DO WE KEEP YOUR DATA?

The system scrupulously reflects the retention periods as foreseen by the relevant sources. Daily or monthly updates ensure consistent alignment.

Your personal data may be retained by OLAF for a maximum of 15 years where they are part of an OLAF investigative file.

#### 7. WHAT ARE YOUR RIGHTS AND HOW YOU CAN EXERCISE THEM?

You have the right to request access to your personal data, rectification or erasure of the data, or restriction of their processing.

You have the right to object to the processing of your data.

Any request to exercise one of those rights should be directed to the Controller (<u>OLAF-FMB-DATA-PROTECTION@ec.europa.eu</u>). Where you wish to exercise your rights in the context of one or several specific processing operations or files, please provide their description and reference(s) in your request.

The controller may apply exceptions in accordance with the Regulation 2018/1725 and restrictions based on Article 25 thereof in accordance with the Commission Decision 2018/1962.

# 8. CONTACT DETAILS OF THE DATA PROTECTION OFFICER

You may contact the Data Protection Officer of OLAF (<u>OLAF-FMB-DPO@ec.europa.eu</u>) with regard to issues related to the processing of your personal data under Regulation(EU)2018/1725.

#### 9. RIGHT OF RECOURSE

You have the right to have recourse to the European Data Protection Supervisor (<a href="mailto:edps@edps.europa.eu">edps@edps.europa.eu</a>) if you consider that your rights under Regulation(EU)2018/1725 have been infringed as a result of the processing of your personal data by OLAF.