

**PRIVACY NOTICE FOR
LIST OF CONTACTS IN THIRD COUNTRY AUTHORITIES
AND INTERNATIONAL ORGANISATIONS**

1. DESCRIPTION OF THE PROCESSING OPERATION

Unit OLAF/02 Coordination and Communication, acting as controller, has established a list of contacts in international organisations and third countries authorities (control and audit bodies, prosecution, law enforcement bodies). The purpose of the list of contacts is to give an easy and effective access to OLAF staff - both investigators and policy officers who need to contact a partner authority in a third country or international organisation in order to conduct external investigations or for policy purposes.

This list has been put together by gathering all existing contact lists in OLAF Units (investigation units, investigation support units and policy units) and is regularly updated. The personal data will not be used for an automated decision making, including profiling.

2. LEGAL BASIS FOR THE PROCESSING

The legal basis for this processing is Article 5.1(a) of Regulation (EU) 2018/1725 and Regulation 883/2013.

3. CATEGORIES OF PERSONAL DATA COLLECTED

In order to carry out this processing operation OLAF collects the following categories of personal data: Name, Organisation, Address, E-Mail, Telephone number. Storage: electronic - excel file.

The provision of the personal data is necessary for the performance of tasks carried out in the public interest. Possible consequences of failure to provide the data is inability to cooperate with partner institutions.

4. WHO HAS ACCESS TO YOUR INFORMATION AND TO WHOM IS IT DISCLOSED?

OLAF staff responsible for carrying out this processing operation has access to your personal data. In addition, your data may be transferred to other Commission DG's and the EEAS in order to coordinate meetings and missions.

5. HOW DO WE PROTECT AND SAFEGUARD YOUR INFORMATION?

In order to protect your personal data, a number of technical and organisational measures have been put in place. Technical measures include appropriate actions to address online security, risk of data loss, alteration of data or unauthorised access, taking into consideration the risk presented by the processing and the nature of the data being processed. Organisational measures include restricting access to the data to authorised persons with a legitimate need to know for the purposes of this processing operation.

6. HOW LONG DO WE KEEP YOUR DATA?

OLAF will immediately remove the data of any data subject from the list when it is informed by the data subject or his/her employer that the contact is no longer relevant. Thus, OLAF will constantly update the data on the list. OLAF will also review the list on a yearly basis to ensure that it is up-to-date.

7. WHAT ARE YOUR RIGHTS AND HOW YOU CAN EXERCISE THEM?

You have the right to request access to your personal data, rectification or erasure of the data, or restriction of their processing. You have the right to object to the processing of your data.

Any request to exercise one of those rights should be directed to the Controller (OLAF-FMB-DATA-PROTECTION@ec.europa.eu). Where you wish to exercise your rights in the context of one or several specific processing operations or files, please provide their description and reference(s) in your request. Exceptions based on Regulation 2018/1725 may apply.

8. CONTACT DETAILS OF THE DATA PROTECTION OFFICER

You may contact the Data Protection Officer of OLAF (OLAF-FMB-DPO@ec.europa.eu) with regard to issues related to the processing of your personal data under Regulation(EU)2018/1725.

9. RIGHT OF RECOURSE

You have the right to have recourse to the European Data Protection Supervisor (edps@edps.europa.eu) if you consider that your rights under Regulation(EU)2018/1725 have been infringed as a result of the processing of your personal data by OLAF.