

PRIVACY NOTICE FOR OLAF CCTV SECURITY SYSTEM

1. DESCRIPTION OF THE PROCESSING OPERATION

The CCTV security system monitors and (video) records all entrances to and exits from the OLAF premises. This includes emergency exits from the OLAF physical security perimeter within the building, as well as access to physically protected areas e.g. the OLAF document management centre where operational information is handled, stored and archived, and IT technical rooms.

The video system records any movement detected by the camera, together with time, date and location. The recorded video is used to facilitate investigations in case of a security incident, and to permit the OLAF Security Officers to monitor in real time entering and exiting of OLAF zones.

Processing of personal data in relation to the OLAF CCTV system must be in accordance with the OLAF CCTV System Internal Guidelines, and with the EDPS prior checking opinion on this processing operation.

Data controller, in charge of determining the purposes and means of the processing of the personal data concerned is OLAF.02.

The data processing, notably the set of operations and means to manage the personal data concerned, is managed by unit OLAF.02.

The processing of your data will not be used for an automated decision making, including profiling.

2. LEGAL BASIS FOR THE PROCESSING

The legal basis for this processing is Article 5 paragraph 1.(a) of Regulation(EU) 2018/1725 and Article 287 of the EC Treaty; Article 17 of the Staff Regulations; Regulation 883/2013; Commission Decision 1999/352; Commission Decision 2001/844/EC, ECSC, Euratom (security provisions); Commission Decision 006/3602/EC concerning security of information systems; Commission's IT security policy (PolSec); and the OLAF CCTV Internal Guidelines.

3. CATEGORIES OF PERSONAL DATA COLLECTED

In order to carry out this processing operation OLAF collects any movement detected by the cameras, together with time, date and location.

The provision of the personal data is mandatory to meet a statutory requirement. Possible consequences of failure to provide the data are the unauthorized access to IT equipment and potential security breaches.

4. WHO HAS ACCESS TO YOUR INFORMATION AND TO WHOM IS IT DISCLOSED?

OLAF.02 staff responsible for carrying out this processing operation has access to your personal data.

Your data may be disclosed to the Security Directorate of the DG Human Resources (HR.DS) and/or the Investigation and Disciplinary Office of the Commission (IDOC) in order to allow investigation of security incidents.

5. HOW DO WE PROTECT AND SAFEGUARD YOUR INFORMATION?

In order to protect your personal data, a number of technical and organisational measures have been put in place. Technical measures include appropriate actions to address online security, risk of data loss, alteration of data or unauthorised access, taking into consideration the risk presented by the processing and the nature of the data being processed. Organisational measures include restricting access to the data to authorised persons with a legitimate need to know for the purposes of this processing operation.

6. HOW LONG DO WE KEEP YOUR DATA?

Your personal data may be retained for a maximum of 1 month.

7. WHAT ARE YOUR RIGHTS AND HOW YOU CAN EXERCISE THEM?

You have the right to request access to your personal data, rectification or erasure of the data, or restriction of their processing. You also have the right to object to the processing of your personal data.

Any request to exercise one of those rights should be directed to OLAF-FMB-DATA-PROTECTION@ec.europa.eu. Where you wish to exercise your rights in the context of one or several specific processing operations or files, please provide their description and reference(s) in your request.

Exceptions based on Regulation 2018/1725 may apply.

8. CONTACT DETAILS OF THE DATA PROTECTION OFFICER

You may contact the Data Protection Officer of OLAF (OLAF-FMB-DPO@ec.europa.eu) with regard to issues related to the processing of your personal data under Regulation(EU)2018/1725.

9. RIGHT OF RECOURSE

You have the right to have recourse to the European Data Protection Supervisor (edps@edps.europa.eu) if you consider that your rights under Regulation(EU)2018/1725 have been infringed as a result of the processing of your personal data by OLAF.